

ORGANIZATIONAL MEETING

Catskill Town Hall

January 2, 2024

6:30 PM

PRESENT: Patrick McCulloch Supervisor
Steven Espel, Councilman
Jared Giordiano, Councilman
Brian Kozloski, Councilman
Dawn Scannapieco, Councilwoman

Supervisor McCulloch opened the organizational meeting with the Pledge of Allegiance.

MOTIONS AND RESOLUTIONS:

Motion by Councilwoman Scannapieco second by Councilman Giordiano to accept the salaries of the following as set forth in the 2024 budget: Supervisor \$16,480; Council (1) \$10,300; Council (3) \$8,240; Highway Superintendent \$68,681; Town Clerk \$60,804; Receiver of Tax \$17,026; Town Justice (2) \$26,571; Town Assessor \$40,400; Ambulance Administrator \$74,831; Registrar \$10,913. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Espel to designate the first Tuesday of each month at 6:30 pm as the official Town Board meeting. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Kozloski to designate the third Wednesday of each month at 6:30 pm as the Town Board Committee meeting. Adopted Vote: 5 Yes

Motion by Councilman Kozloski second by Councilman Giordiano designating the Bank of Greene County as the official depository of the Town of Catskill. Adopted Vote: 5 Yes

Motion by Councilman Giordiano second by Councilman Kozloski pursuant to Town Law Section 64(11) to designate the Catskill Daily Mail and the Kingston Freeman as the official newspapers for the Town of Catskill and to designate the Catskill Daily Mail as the one official newspaper to publish the Supervisor's Report and other legal notices as directed by the Town Board for the year 2024. Adopted Vote: 5 Yes

Motion by Councilman Giordiano second by Councilman Espel to designate the firm Sickler, Torchia, Allen & Churchill as the accounts for the Town of Catskill. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Giordiano authorizing the payment of utility bills pursuant to Section 118 of Town Law be paid without voucher. Adopted Vote: 5 Yes

Motion by Councilman Kozloski second by Councilwoman Scannapieco to approve the IRS allowance for mileage reimbursement at a rate of 67 cents per mile for personal vehicle use in conjunction with town business. Adopted Vote: 5 Yes

Motion by Councilman Espel second by Councilman Giordiano approving the charge of \$20 for each check tendered as payment returned for insufficient funds according to Section 5-328 Subsection 2a of the General Obligations Law of the State of New York. Adopted Vote: 5 Yes

Motion by Councilman Giordiano second by Councilman Kozloski for the Town Justices and the Town Attorney to use stenographic clerks as required. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Kozloski appointing Patrick McCulloch as voting delegate representing the Town of Catskill at the Association of Towns meeting held in NYC February 2024. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Kozloski allowing the Highway Superintendent purchase without prior board approval, but with purchase order, tools and or equipment not exceeding \$3,000 in cost. Adopted Vote: 5 Yes

Motion by Councilman Giordiano second by Councilman Espel authoring the Highway Superintendent accept state and county bids for sand, salt, fuel, washed stone, plant mix, pipe transmit mix, concrete, tubes, and tires whenever possible. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Giordiano to adopt the General Rules of Procedures for all town meetings. Adopted Vote: 5 Yees

Motion by Councilwoman Scannapieco second by Councilman Espel to adopt the Procurement Policy for the Town of Catskill. Adopted Vote: 5 Yes

Motion by Council _____ second by Council _____ appointing _____ as Health Officer for the Town of Catskill with a stipend of \$200. *Tabled until the next meeting.*

Motion by Council _____ second by Council _____ appointing _____ as Historian for the year 2024 with a stipend of \$500. *Tabled until the next meeting.*

Motion by Councilman Kozloski second by Councilman Espel appointing Elizabeth Izzo as Registrar for the term January 1, 2024 to December 31, 2027. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Giordiano appointing Patricia Case-Keel as Planning & Zoning Clerk at a rate of pay of \$19.37 per hour for a one-year term commencing January 1, 2024. Adopted Vote: 5 Yes

Motion by Council _____ second by Council _____ appointing Sherry Vieta for a one-year term at a salary of \$7,500. *Tabled until the next meeting.*

Motion by Councilman Giordiano second by Councilwoman Scannapieco appointing John Gotebiowski as Part-time Data Processor for the Assessor's Office at a rate of pay of \$19.37 for a one-year term commencing January 1, 2024. Adopted Vote: 5 Yes

Motion by Councilwoman Scannapieco second by Councilman Giordiano appointing Jamie Story as Senior Center Clerk at a rate of pay of \$18.28 per hour for a one-year term commencing January 1, 2024. Adopted Vote: 5 Yes

Motion by Councilman Giordiano second by Councilwoman Scannapieco appointing Matthew Carlile as Code Enforcement Officer for the Town of Catskill at a rate of pay of \$29.32 per hour for a one-year period commencing January 1, 2024. Adopted Vote: 5 Yes

Motion by Councilman Kozloski second by Councilman Espel appointing Fred Popp as Part-time Building Inspector for the Town of Catskill at a rate of pay of \$14.20 for a one-year period commencing January 1, 2024. Adopted Vote: 5 Yes

Motion by Councilman Kozloski second by Councilman Espel appointing Angelo DiCaprio as Planning Board Member for a term ending December 31, 2030. Adopted Vote: 5 Yes

Motion by Councilman Kozloski second by Councilman Espel appointing Lee Heim as Zoning Board of Appeals Member for a term ending December 31, 2028. Adopted Vote: 5 Yes

Motion by Councilman Giordiano second by Councilman Kozloski appointing Teresa Golden as Planning Board Chair and as Larry Federman Planning Board Vice Chair for a one-year term commencing January 1, 2024. Adopted Vote: 5 Yes

Motion by Council _____ second by Council _____ appointing _____ as Zoning Board of Appeals Chair and _____ as Zoning Board of Appeals Vice Chair for a one-year term commencing January 1, 2024. *Tabled until ZBA meets in January 2024.*

Motion by Councilman Giordiano second by Councilman Kozloski appointing Theodore Hilscher as Town Attorney at the budgeted amount of \$42,500 for the year 2024. Adopted Vote: 5 Yes

The Town Supervisor made the following appointment: Jared Giordiano as Deputy Supervisor for the year 2024. Motion Councilman Espel second Councilman Kozloski. Adopted Vote: 5 Yes

The Town Clerk made the following appointment: Bambi Hotaling as Deputy Registrar for the years 2024-2027. Motion Councilman Giordiano second Councilwoman Scannapieco Adopted Vote: 5 Yes

Town Justice William R. Jacobs made the following appointment: Kiera Roush as Court Clerk at a rate of pay of \$22.10 per hour for a one-year term commencing January 1, 2024. Motion Councilman Giordiano second Councilman Espel Adopted Vote: 5 Yes

Town Justice Richard Paolino made the following appointment: Ashley Craven as Court Clerk at a rate of pay of \$21.18 per hour for a one-year term commencing January 1, 2024. Motion Councilman Kozloski second Councilman Giordiano Vote: 5 Yes

Receiver of Tax Sam Aldi offered the following appointment: Elizabeth Liberti as Deputy Receiver of Tax at a rate of pay of \$17.53 per hour for a one-year term commencing January 1, 2024. Motion Councilwoman Scannapieco second Councilman Giordiano Adopted Vote: 5 Yes

Supervisor McCulloch stated the following for committee chairs and vices A motion to accept the committee chair and vices was made by Councilman Giordiano second by Councilwoman Scannapieco. Adopted Vote: 5 Yes

2024 TOWN BOARD COMMITTEES

Ambulance	Chair <u>Councilman Giordiano</u>	Vice <u>Councilwoman Scannapieco</u>
Central Garage	Chair <u>Councilman Giordiano</u>	Vice <u>Councilman Espel</u>
Highway/Cemetery	Chair <u>Councilman Kozloski</u>	Vice <u>Councilman Giordiano</u>
Technology	Chair <u>Councilman Giordiano</u>	Vice <u>Councilman Kozloski</u>
Finance	Chair <u>Councilwoman Scannapieco</u>	Vice <u>Councilman Kozloski</u>
Senior Center	Chair <u>Councilwoman Scannapieco</u>	Vice <u>Councilman Espel</u>
Code/Animal	Chair <u>Councilman Giordiano</u>	Vice <u>Councilman Espel</u>
HR	Chair <u>Councilwoman Scannapieco</u>	Vice <u>Councilman Espel</u>
Town Clerk	Chair <u>Councilman Giordiano</u>	Vice <u>Councilman Kozloski</u>
Planning & Zoning	Chair <u>Councilman Kozloski</u>	Vice <u>Councilwoman Scannapieco</u>
Emergency Services	Chair <u>Councilman Kozloski</u>	Vice <u>Councilman Espel</u>
Youth Services	Chair <u>Supervisor McCulloch</u>	Vice <u>Councilman Giordiano</u>

With no further business a motion to end the Organizational Meeting was made by Councilman Giordiano second by Councilwoman Scannapieco. Meeting ended 6:40 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk

Catskill Town Board Monthly Meeting
January 2, 2024 6:40 pm

PRESENT: Patrick McCulloch, Supervisor
Steven Espel, Councilman
Jared Giordiano, Councilman
Brian Kozloski, Councilman
Dawn Scannapieco, Councilwoman

The monthly board meeting convened at the close of the reorganizational meeting.

MINUTES:

December 5, 2023 Public Hearing LL 6 of 2023
Public Hearing VOC Fire Contract
Monthly Town Board Meeting

December 20, 2023 Monthly Committee Meeting

Motion: Councilman Giordiano Second: Councilwoman Scannapieco, carried.

CORRESPONDENCE:

Angelo DiCaprio requested a reappointment to the Planning Board.

Planning Board appointment Teresa Golden as Chair and Larry Federman as Vice Chair, 2024

Thank you letter from Catskill Sprayground for contribution of \$5,000 to their project.

Letter from Thomas VanAntwerp, Nicky's Gardens of Hope, regarding their purchase of the Catskill Game Farm as a site for their community. They champion quality of life for autistic and intellectually disabled adults.

Greene County Resolutions for authorizing levy of omitted taxes, town levies, delinquent sewer, water, and sidewalk charges be added to assessment rolls, chargeback of election related material (\$11,871.20), authorizing lease agreement with TOC Senior Center.

Notice from REMO (Regional Emergency Medical Organization) of the Town of Ashland's application for a permanent operating certificate.

Notice of the start of construction for segment 10 of the CHPW Project.

CONTINUING BUSINESS:

Supervisor McCulloch mentioned the updates to the employee handbook and to have Councilmen Espel and Kozloski review before further discussion.

NEW BUSINESS:

Renewal of GIS Mapping Services with CHA Integrated Solutions. *Resolution 1-2024 on motion of Councilman Giordiano, second Councilwoman Scannapieco authorizing the Supervisor sign the contract with CHA Integrated Services for the Town's GIS Mapping Service. Adopted Vote: 5 Yes*

Annual audit Town Justice Dockets 2023. *Resolution 2-2024 on motion of Councilwoman Scannapieco, second Councilman Kozloski engaging the Town's accountants, RBT LLP CPA, to audit the justice court dockets for the year ending 2023. Adopted Vote: 5 Yes*

PUBLIC COMMENT:

Ryan Scully, who has a project on Underhill Road and has had permits issued but no CO issued, wished to speak to the board regarding this. He did not foresee a lawsuit. Supervisor McCulloch stated since we are in a legal proceeding with you, we cannot comment or talk about this with you.

Reid Mower, stated he cannot understand how a building permit was issued, an investment of two million dollars, and there is no CO. Especially since there were first and second inspections. The Town Attorney does not return emails.

Patty Fitzgerald was in the audience and Supervisor McCulloch stated he has not heard back from Central Hudson yet regarding the shades for the streetlights.

Supervisor McCulloch asked if the board had any comment. Councilman Giordiano welcomed the two new Councilman.

Supervisor McCulloch stated he had nothing to present tonight but the board will need to consider an RFP for updates to the comprehensive plan and discussion will begin regarding revaluation.

With no further comment, a motion to enter executive session by Councilman Giordiano to discuss a legal matter was seconded by Councilwoman Scannapieco. No further business will be conducted at the close of the executive session. The executive session began at 7:03 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk

As told by Supervisor McCulloch, executive session and meeting ended 8:00 pm on motion of Councilman Giordiano second by Councilwoman Scannapieco.

Bid Opening – Highway Truck 2024
January 10, 2024 3:00 PM

Three bids were received:

1. Lacy Ford, 25 Maple Ave, Catskill, NY Option 1 and Option 2 were not distinguishable. Bid amounts were \$76,145.00 and \$82,649.00.
2. Romeo Cars, 1665 Ulster Ave, Lake Katrine, NY. Option 1 \$95,744.50; Option 2 \$86,744.50.
3. Sawyer Motors, 166 Ulster Ave, Saugerties, NY. Option 1 and 2 were combined with base price so paperwork shows a total of \$99,841.00 but if you take the base price and add to Option 1 amount is \$86,294 and Option 2 amount \$83,130.

Catskill Town Board Committee Meeting
Catskill Town Hall
January 17, 2024 6:30 PM

PRESENT: Patrick McCulloch, Supervisor
Steve Espel, Councilman
Jared Giordiano, Councilman
Brian Kozloski, Councilman

Also Attending: Ted Hilscher, Town Attorney

Supervisor McCulloch opened the meeting with the Pledge of Allegiance. There is no agenda as this is our committee meeting.

RESOLUTION:

Supervisor McCulloch asked the board if everyone read the email from Audre. Everyone said yes.

Resolution # 3-2024 on motion of Councilman Giordiano second Councilman Espel authorizing the Assessor solicit RFP's (request for proposals) for data collection to completed by 2026 for the purposes of revaluation. Adopted Vote 4 Yes 1 Absent (Scannapieco)

Supervisor McCulloch next mentioned the following:

Bridge NY Grant – The town has received replies from engineering firms to assist the town in preparing funding applications for projects that could be funded under the next round of the Bridge NY Program. The town wishes to remain with Foit-Albert who we are using for the Game Farm Road culvert replacement. Resolution # 4-2024 on motion of Councilman Kozloski second by Councilman Giordiano selecting Foit-Albert Associates as the engineering firm to assist the town preparing funding applications for the Bridge NY Program. Adopted Vote: 4 Yes 1 Absent (Scannapieco)

EAP Renewal – Resolution # 5-2024 on motion of Councilman Giordiano second Councilman Kozloski authorizing the Supervisor sign the renewal contract with EAP Services of the Mid-Hudson Valley. Adopted Vote: 4 Yes 1 Absent (Scannapieco)

Ambulance Purchase – George June solicited a quote from the town's IT company for the replacement of a desktop at the ambulance building through Dell Technologies who is under state contract. Resolution # 6-2024 on motion of Councilman Giordiano second Councilman Espel authorizing the purchase from Dell Technologies of a computer for the Ambulance Department. Adopted Vote: 4 Yes 1 Absent (Scannapieco)

Supervisor McCulloch asked Councilman Giordiano about the fire and security system quotes for the Highway building. Councilman Giordiano believed the quote received was high and would like to request a new quote from Doyle Security since their quote is over 30 days.

Highway Truck Bid – Supervisor McCulloch reviewed the bids. Mr. Beers wishes to award the bid to Lacy Ford in the amount of \$82,649.00, which was the lowest bid received. Resolution # 6-2024 on motion of Councilman Espel second Councilman Kozloski awarding the bid for the purchase of a 2024 Ford F550 4x4

Truck for the Highway Department in the amount not to exceed \$82,649.00. Adopted Vote: 3 Yes 1 Abstention (Giordiano) 1 Absent (Scannapieco)

Highway MEO – the Highway Superintendent wishes to hire Donald McGuiness as MEO effective January 29, 2024 at the rate of pay as outlined in the collective bargaining agreement. He has passed his background check and has a class A license. Resolution # 7-2024 on motion of Councilman Giordiano second Councilman Espel approving the hire of Donald McGuiness as MEO effective January 29, 2024. Adopted Vote: 4 Yes 1 Absent (Scannapieco)

Dog Control – Councilman Giordiano stated he and Councilman Espel conducted interviews, including the existing DCO, and they wish to offer the position to Kristina Saracione. They both believe she will be an asset to the town. She has a strong background with CGHS. Councilman Espel stated she interviewed great and is looking to become a DCO Investigator. She will also be available at any time. Resolution # 8-2024 on motion of Councilman Giordiano second by Councilman Espel to hire Kristina Saracione as the Dog Control Officer for the Town of Catskill. Adopted Vote: 4 Yes 1 Absent (Scannapieco)

Resignation – Supervisor McCulloch accepted the resignation, with regret, of Patricia Case-Keel as Planning and Zoning Clerk effective February 29, 2024. She has been with the town for over 15 years and is a huge asset. We will be losing a lot of knowledge. Resolution # 9-2024 on motion of Councilman Giordiano second Councilman Espel accepting the resignation, with great regret, of Patricia Case-Keel. Adopted Vote: 4 Yes 1 Absent (Scannapieco)

Supervisor McCulloch stated he received correspondence from HOCA regarding the Music in the Park this year and the town's support. Councilman Giordiano stated a merchant in Palenville had reached out to do something similar. Supervisor McCulloch is all for it if it benefits the whole town.

Supervisor McCulloch stated he received the Municipal Shelter Report.

With no further discussion he asked for a motion to enter executive session to include the Town Attorney regarding pending litigation. Motion to enter executive session was made by Councilman Giordiano second Councilman Kozloski. Executive session began at 6:44 pm.

As told by Supervisor McCulloch, motion to exit executive session and end the meeting was made by Councilman Giordiano seconded by Councilman Kozloski. Meeting ended 7:28 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk