

ORGANIZATION MEETING – January 4, 2022

The Town Board of the Town of Catskill held their Organizational Meeting on Tuesday, January 4, 2022 at 6:00 pm at Town Hall. Supervisor Finch welcomed all in attendance. The following members were present:

Supervisor Dale Finch
Council - Jared Giordiano
Patrick McCulloch
Dawn Scannapieco

Supervisor Finch asked for a moment of silence in remembrance of Jack Keller, Greene County Legislator, who passed away last week.

MOTIONS AND RESOLUTIONS:

Motion by Councilman Giordiano second by Councilman McCulloch to accept the salaries of the following as set forth in the 2022 budget: Supervisor \$15,125; Council (1) \$10,000; Council (3) \$8,000; Highway Superintendent \$64,425; Town Clerk \$57,035; Receiver of Tax \$15,971; Town Justice (2) \$24,924; Town Assessor \$55,016; Ambulance Administrator \$70,200; Registrar \$10,236. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano to designate the first Tuesday of each month at 6:30 pm as the official Town Board meeting. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano to designate the third Wednesday of each month at 6:30 pm as the Town Board Committee meeting. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano designating the Bank of Greene County as the official depository of the Town of Catskill. Vote: Adopted 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano pursuant to Town Law Section 64(11) to designate the Catskill Daily Mail and the Kingston Freeman as the official newspapers of the Town of Catskill and to designate the Catskill Daily Mail as the one official newspaper to publish the Supervisor's Report and other legal notices as directed by the Town Board for the year 2022. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman Giordiano second by Council McCulloch to designate the firm Sickler, Torchia, Allen & Churchill as the accountants for the Town of Catskill. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch authorizing the payment of utility bills pursuant to §118 of Town Law be paid without voucher. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano to approve the standard IRS allowance for mileage reimbursement at a rate of 58.5 cents per mile for personal vehicle use in conjunction with town business. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano approving the charge of \$20 for each check tendered as payment returned for insufficient funds according to §5-328 Subsection 2A of the General Obligation Law of the State of New York. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano for the Town Justice and Town Attorney to use stenographic clerks as required. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Dale Finch as voting delegate representing the Town of Catskill at the Association of Towns meeting held in NYC February 2022. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch that the Highway Superintendent purchase without prior board approval but with a purchase order, tools and or equipment not exceeding \$3,000 in cost. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch authorizing the Highway Superintendent accept State and County bids for sand, salt, fuel, washed stone, plant mix, pipe transmit mix, concrete, tubes and tires whenever possible. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch to adopt the General Rules of Procedures for town meetings. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch to adopt the Procurement Policy for the Town of Catskill. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Motion by Council _____ second by Council _____ appointing Dr. _____ as Health Officer for the Town of Catskill with a stipend of \$200. Vote: *Passed.*

Motion by Councilman McCulloch second by Councilman Giordiano appointing Eugene Edwards as Town Historian for the year 2022 with a stipend of \$500. Adopted Vote: 3 Yes 2 Absent (Vosburgh/Scannapieco)

Councilwoman Scannapieco entered meeting 6:07 pm.

Motion by Councilman Giordiano second by Councilman McCulloch appointing Patricia Case-Keel as Planning & Zoning Clerk at a rate of pay of \$17.00 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch appointing Sherry Vieta for a one year term at a salary of \$7,500 for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing John Gotebowski as Part-time Data Processor for the Assessor's Office at a rate of pay of \$17.00 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch appointing Anna Signoretti as Part-time Ambulance Clerk at the salaried amount of \$13,260 for the year 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Jamie Story as Senior Center Clerk at a rate of pay of \$17.00 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch appointing Matthew Carlile as Building Inspector/Code Enforcement Officer for the Town of Catskill at a rate of pay of \$25.00 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch appointing Fred Popp as Part-time Building Inspector/Code Enforcement Officer at a rate of pay of \$13.00 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Leonard Asaro as Part-time Fire Inspector at a rate of pay of \$25.00 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Cory Birk as Part-time Building/Fire Inspector at a rate of pay of \$20.40 per hour for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Heather Bagshaw as a member of the Planning Board for a term ending December 31, 2028. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman Giordiano second by Councilman McCulloch appointing Mary Beth Lange as member of the Zoning Board of Appeals for a term ending December 31, 2026. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Supervisor Finch appointing Theresa Golden as Planning Board Chair and Larry Federman as Planning Board Vice Chair for a one year term commencing January 1, 2022. Failed Vote: 2 Yes 1 Nay (Giordiano) 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Gary Harvey as Zoning Board of Appeals Chair and Ben Decker as ZBA Vice Chair for a one year term commencing January 1, 2022. Adopted Vote: 3 Yes 1 Absent 1 (Vosburgh) Abstention (Scannapieco)

Motion by Councilman McCulloch second by Councilman Giordiano appointing Theodore Hilscher as Town Attorney at the budgeted amount of \$35,000 for the year 2022. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

The Town Supervisor made the following appointment: Patrick McCulloch as Deputy Supervisor for the year 2022. Motion Councilman Giordiano, second Supervisor Finch. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

The Town Clerk made the following appointment: Bambi Hotaling as Deputy Registrar for the year 2022. Motion Councilman McCulloch, second Councilman Giordiano Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Town Justice William R. Jacobs offered the following appointment: Kiera Roush as Court Clerk at a rate of pay of \$20.40 per hour for a one year term commencing January 1, 2022. Motion Councilman McCulloch second Councilman Giordiano Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Town Justice Richard Paolino offered the following appointment: Ashley Craven as Court Clerk at a rate of pay of \$20.40 per hour for a one year term commencing January 1, 2022. Motion Councilman Giordiano, second Councilman McCulloch Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Receiver of Tax Sam Aldi offered the following appointment: Anthony Petrianni as Deputy Receiver of Tax at a rate of pay of \$17.00 per hour for a one year term commencing January 1, 2022. Motion Councilman McCulloch, second Councilman Giordiano Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

Supervisor Finch stated the committee chairs and vices will remain the same. A motion to accept the committee chair and vices was made by Councilman McCulloch second by Councilman Giordiano. Adopted Vote: 3 Yes 1 Absent (Vosburgh) 1 Abstention (Scannapieco)

2022 TOWN BOARD COMMITTEES

Ambulance	Chair Scannapieco	Vice McCulloch
Central Garage	Chair Giordiano	Vice Vosburgh
B & G/Cemetery	Chair Vosburgh	Vice McCulloch
Technology	Chair McCulloch	Vice Giordiano
Finance	Chair Giordiano	Vice Scannapieco
Senior Center	Chair Giordiano	Vice Vosburgh
Code	Chair Vosburgh	Vice McCulloch

HR	Chair Scannapieco	Vice Giordiano
Town Clerk	Chair Scannapieco	Vice Giordiano
Planning & Zoning	Chair Vosburgh	Vice Giordiano
Emergency Services	Chair McCulloch	Vice Vosburgh
Highway	Chair McCulloch	Vice Giordiano

With no further business a motion to end the organizational meeting was made by Councilman McCulloch second by Councilman Giordiano. Meeting ended 6:16 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk

Catskill Town Board Monthly Meeting
Catskill Town Hall
January 4, 2022 6:30 pm

Attendance: Dale Finch, Supervisor
 Jared Giordiano, Councilman
 Patrick McCulloch, Councilman
 Dawn Scannapieco, Councilwoman

MINUTES:

December 7, 2021 Town Board Monthly Meeting
December 15, 2021 Town Board Committee Meeting
December 29, 2021 Bid Opening Highway/Central Garage Trucks
December 29, 2021 Public Hearing with Special Meeting

Motion: Councilman McCulloch Second: Councilwoman Scannapieco, carried

RESOLUTIONS:

- Res 1-2022 Adopting Executive Order 11.1 for Senior Low Income & Disability Tax Exemption Renewal. Motion of Councilman McCulloch, second by Councilman Giordiano. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)
- Res 2-2022 Change in Employment Status Eugene Edwards from seasonal laborer to temporary Full-time MEO effective January 3, 2022 at a rate of pay of \$23.08. Motion Councilman Giordiano, second Councilman McCulloch. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)
- Res 3-2022 Approve Hire of Addison Allen to a temporary full-time laborer for the Highway Department effective January 3, 2022 pending pre-employment screening at a rate of pay \$22.71. Motion Councilman Giordiano, second Councilman McCulloch. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)

CORRESPONDENCE:

Letter from Village of Catskill re: public hearing for proposed amendments to their Zoning Law. Scheduled for January 26, 2022 at 6:30 pm at Senior Center.

Letter from Town Justices' regarding their dockets and records are available for examination.

Letter from the Planning Board re: appointment of Theresa Golden as Chair and Larry Federman as Vice Chair of the PB.

Letter from Mary Beth Lange regarding her continued interest to serve on Zoning Board of Appeals

Letter from Zoning Board of Appeals re: appointment of Gary Harvey as Chair and Ben Decker as Vice Chair.

Letter from Association of Towns re naming a voting delegate to the Annual Business Meeting held during the 2022 Training School and Annual Meeting, February 20-23 in NYC.

Supervisor Finch stated we also received correspondence regarding 71 Landon Avenue sewer expansion which is being reviewed by the Town Attorney and the Village of Catskill. We will discuss at our workshop meeting.

CONTINUING BUSINESS:

Highway Truck/Central Garage bids – Supervisor Finch stated he spoke with Shawn Beers and he is interested in purchasing the GMC Truck at \$38,700. The truck he will put at auction will compensate for the cost. Councilwoman Scannapieco asked if the bids were apples to apples. Councilman McCulloch stated for the truck, yes but there was a difference with the Central Garage utility truck. *Resolution # 4-2022 on motion of Councilman Giordiano second by Councilwoman Scannapieco to award the Highway Truck bid to Thorpe's GMC, Inc. Tannersville, NY in the amount of \$38,700. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)*

Resolution # 5-2022 on motion of Councilman McCulloch, second by Councilman Giordiano to declare the 2018 Ford F350 as surplus property. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)

Councilman Giordiano recommended purchasing a second truck for Central Garage and adding two contractor tool boxes and later on replace with utility bed. Supervisor Finch stated this will be discussed at the next meeting.

Supervisor Finch stated the committee meeting will be dedicated to discuss the zoning change(s) recommendations from the Planning Board. Councilwoman Scannapieco will not be available. Councilman Giordiano will give suggestions ahead of the meeting as he is unsure of his availability.

Councilman Giordiano asked about the parking lot situation at the Senior Center. Supervisor Finch believes it is ok.

Councilman Giordiano would like to advertise for bids for the back building window replacement at Town Hall. Supervisor Finch stated the façade needs to be looked at also. Councilman McCulloch asked about selling the PBA building. Councilman Giordiano recommended getting an appraisal. *Resolution # 6-2022 on motion of Councilman Giordiano second by Councilman McCulloch to get an appraisal of the building on Brandow's Alley (PBA Building). Adopted Vote: 4 Ayes 1 Absent (Vosburgh)*

Resolution # 7-2022 on motion of Councilman Giordiano second by Councilwoman Scannapieco to solicit bids for the replacement of the back windows at Town Hall and the refresh of the façade of Town Hall. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)

Senior Center – Councilman Giordiano wishes to use ARPA funding for the HVAC system at the Senior Center; install HEPA filters. Supervisor Finch stated maybe install UV lighting in the duct work. Discussion will continue later date.

Ambulance - Councilman McCulloch stated the ambulance which was refurbished is back in rotation.

Cannabis – Supervisor Finch stated since cannabis is now legal we should no longer test for it.

Councilman Giordiano feels ambulance employees should be tested and should not work under the influence. Supervisor Finch stated the town's drug and alcohol policy will need to be updated and to incorporate into our CBA agreements. More information will be gathered.

Resolution # 8-2022 on motion of Councilman McCulloch second by Councilman Giordiano to suspend pre-employment testing for cannabis per the Department of Labor guidelines. Adopted Vote: 4 Ayes 1 Absent (Vosburgh)

With no further discussion a motion to end the meeting was made by Councilman Giordiano second by Councilman McCulloch. Meeting ended 6:59 pm.

Respectfully submitted,

Elizabeth Izzo
Town Clerk

Town Board Committee Meeting
Catskill Town Hall
January 19, 2022 6:30 pm

PRESENT: Dale Finch, Supervisor
 Patrick McCulloch, Councilman
 Paul Vosburgh, Councilman

Also Attending: Theodore Hilscher, Town Attorney
 Matthew Carlile, CEO
 Theresa Golden, Planning Board Chair
 William DeLuca, Planning Board Member

Supervisor Finch opened the meeting with the Pledge of Allegiance and thanked all for coming.

RESOLUTIONS:

Resolution # 9-2022 on motion of Councilman Vosburgh second Councilman McCulloch appointing Eva Walczak-Atwood to the Greene County Planning Board as the Town of Catskill's representative effective April 1, 2022 through March 31, 2024. Adopted Vote: 3 Yes 2 Absent (Scannapieco/Giordiano)

Resolution # 10-2022 on motion of Councilman McCulloch second by Councilman Vosburgh changing the employment status of Eugene Edwards from temporary full-time MEO to full-time MEO at a rate of pay \$20.77 effective January 17, 2022. Adopted Vote: 3 Yes 2 Absent (Scannapieco/Giordiano)

Resolution # 11-2022 on motion of Councilman McCulloch second Councilman Vosburgh appointing Theresa Golden as Chair of the Planning Board and Larry Federman as Vice Chair of the Planning Board for the year 2022. Adopted Vote: 3 Yes 2 Absent (Scannapieco/Giordiano)

AMENDMENTS TO TOWN CODE:

Mr. Hilscher presented the proposed zoning changes. Most changes have to do with procedure and process. There are six areas of the code for review.

Chapter 134 Signs – the intent is for no further billboards and to sunset the ones now. Councilman Vosburgh doesn't agree. Councilman McCulloch stated they are regulated under state code. Supervisor Finch stated the law now is no new billboards within the town. Ms. Golden would like them to not be allowed in RA zones only. Mr. Hilscher stated this will be sent back to the Planning Board for additional recommendation regarding site plan approval and where to put them.

Chapter 133 Short-Term Rentals – this is a brand new chapter. We cannot do anything that violates state law but it hasn't been passed yet. The impetus for this chapter was the fire on High Falls Rd Ext. and safety. Supervisor Finch stated it makes sense people who come here have a level of safety. Mr. Hilscher stated this will create more work for the code office and to keep in mind the possible need for additional monies and people. Councilman Vosburgh asked how to regulate and if a fee structure has been determined. Councilman McCulloch stated the Village of Catskill charges a one-time fee of \$350 and \$175 yearly after. Mr. Carlile stated the fee should come through Liz and scheduling of inspections. Mr. Hilscher will address section 133-4(c) and will stagger based on date of application. There was

discussion of egress and Mr. Carlile stated it needs to follow NYS Code. The inspection would show any issues. Mr. Hilscher stated the fees will be set by the board and he will also add a fine structure for violations.

Chapter 134 Solar Energy Systems – Mr. Hilscher stated this is mostly rewritten as it did not make sense. Changes to large scale solar system to 15kw or greater as now it is 10kw. Councilman Vosburgh stated there should be a small scale decommissioning plan. Mr. Hilscher asked what it would require a homeowner to do. Review of large scale system. Mr. Carlile asked to change the height of pole mounted solar. 15 feet height being kept.

Chapter 138 Streets and Sidewalks – Mr. Hilscher stated the only change is in the appendix. The 50 foot right of way for a private road was thought to be excessive. The change is 24 foot. After discussion regarding emergency vehicle access, the right of way was amended to 30 foot.

Chapter 140 Subdivisions – The only change is section 140-18 (c) (10) regarding flag lots and inconsistencies. The need for road frontage is 24 feet. Under section 140-18(c) (12) (e) the maximum length of the driveway was removed.

Chapter 160 Zoning – Mr. Hilscher created a table for setbacks and uses in permitted zones for ease. Cannabis dispensary was added subject to site plan review in the Highway, Commercial and Industrial zones. Crematories were removed from Residential Agriculture and added to Industrial. Large scale solar requires a special use in Residential Agriculture, Highway Commercial and Industrial. No longer allowed in General Commercial or Residential. The definition of manufacturing was tightened up. The definition of commercial was added. Roosters are no longer permitted in residential zones. Chickens are ok. Zoning permit will be for any construction that does not otherwise need a permit to comply with setbacks. Under Section 160-22 consultants was added and escrow deposits will be required. Accessory apartments was added 160-31. If sharing septic or well the property cannot be subdivided. Mr. Hilscher stated language has been added so the Code Enforcement Officer can go on any land. Townhouses and condos was discussed. Mr. Hilscher will look at other municipality's codes and draft a document for the board to review. Mr. Hilscher stated he will have the changes to the board for their next meeting.

With no further discussion a motion to enter into executive session to discuss a personnel issue was made by Councilman McCulloch second by Councilman Vosburgh. The meeting will resume at the close of executive session. Executive session began 8:15 pm.

Motion to exit executive session made by Supervisor Finch second by Councilman Vosburgh. Executive session ended 9 pm. *Resolution # 12-2022 on motion of Councilman Vosburgh second by Councilman McCulloch to hire Samantha Hillicoss as Administrative Aide in the Code Enforcement Office pending employment screening. Adopted Vote: 3 Yes 2 Absent (Scannapieco/Giordiano)*

Motion to end the meeting was made by Councilman McCulloch second by Councilman Vosburgh. Meeting ended 9 pm.

Respectfully submitted,
Elizabeth Izzo
Town Clerk